

DEPARTMENT OF THE ARMY
Omaha District, Corps of Engineers
106 South 15th Street
Omaha, Nebraska 68102-1618

:NOTICE: Failure to acknowledge :	Solicitation No. DACA45-02-R-0031
:all amendments may cause rejec- :	
:tion of the offer. See FAR :	Date of Issue: 02 AUG 2002
:52.215-1 of Section 00100 :	New Date of Receiving Proposals:
	09 SEP 2002

Amendment No. 0001
27 August 2002

SUBJECT: **Amendment No. 0001** to Request for Proposal Solicitation Package
SMALL CONSTRUCTION PROJECT INDEFINITE DELIVERY TYPE, OMAHA DISTRICT, (Badger
Area). Solicitation No. DACA45-02-R-0031.

TO: Prospective Offerors and Others Concerned

1. The specifications and drawings for subject project are hereby modified
as follows (revise all specification indices, attachment lists, and drawing
indices accordingly).

a. Specifications. (Descriptive Changes.)

1. Page 00010-1, delete date of receiving proposals shown and
substitute "09 SEP 2002".
2. Page 00100-9, "Site Inspection", to the right of the title,
delete "See Paragraph SITE INSPECTION above" and substitute:
"Once Step 1 is completed, a specific project and site visit
location will be addressed for the Step 2 phase (see section
00110 for information on Step 1 and Step 2 requirements)."
3. Page 01100-1, Paragraph 2, delete "Not Used" and substitute the
following:

"BONDING REQUIREMENTS

For information purposes, the largest task order or multiple task
orders that could be awarded under this contract can total \$15
million. It is therefore required that the Offeror have the
capacity to obligate up to \$15 million in performance and payment
bonds at any given time in the contract. **Note: DO NOT SUBMIT ACTUAL
PERFORMANCE AND PAYMENT BONDS UNDER THE STEP 1 PROPOSAL
REQUIREMENTS.** However, Step 2 (Task Order No.1 work) will require
the Offeror to submit performance and payment bonds for 100% of the
task order amount immediately after award and the same requirement
applies on any future individual task orders."

b. Specifications (New and/or Revised and Reissued). Delete and substitute or add specification pages as noted below. The substituted pages are revised and reissued with this amendment.

PAGES DELETED	PAGES SUBSTITUTED OF ADDED
ENTIRE SECTION 00110	ENTIRE SECTION 00110

2. This amendment is a part of the proposing papers and its receipt shall be acknowledged on the Standard Form 1442. All other conditions and requirements of the request for proposal remain unchanged. If the proposals have been mailed prior to receiving this amendment, you will notify the office where proposals are received, in the specified manner, immediately of its receipt and of any changes in your proposal occasioned thereby.

a. Hand-Carried Proposals shall be delivered to the U.S. Army Corps of Engineers, Omaha District, Contracting Division (Room 301), 106 South 15th Street, Omaha, Nebraska 68102-1618.

b. Mailed Proposals shall be addressed as noted in Item 8 on Page 00010-1 of Standard Form 1442.

3. Offers will be received until 2:00 p.m., local time at place of receiving proposals, 09 SEP 2002.

Attachments:

Spec Pages listed in 1.b. above

U.S. Army Engineer District, Omaha
Corps of Engineers
106 South 15th Street
Omaha, Nebraska 68102-1618

27 August 2002
mrp/4413

SECTION 00110

**PROPOSAL INSTRUCTIONS, SUBMISSION
REQUIREMENTS AND EVALUATION**

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SECTION 00110

PROPOSAL INSTRUCTIONS, SUBMISSION REQUIREMENTS AND EVALUATION

1. GENERAL DESCRIPTION OF WORK

This solicitation is to establish up to two Indefinite Delivery, Indefinite Quantity (IDIQ) type construction contracts for miscellaneous military and civil projects within the boundaries of the Omaha District's Badger Area in the states of Iowa and Wisconsin. The contracts will include a three (3) year period of performance with an option to extend the period of performance an additional two (2) years. The intent of these contracts is to provide the means to accomplish relatively minor projects in an expeditious and cost efficient manner. Many of the projects will be constructed with very limited design and most will utilize performance specifications. Each contract will require the contractor to furnish all plant, labor, materials, and equipment to perform a wide variety of construction features including, but not limited to: highway work, heavy construction work, building construction, minor hazardous toxic waste remediation work, mechanical work, and electrical work. The scope of work and authority to perform the work will be accomplished using Task orders executed by the Contracting Officer. Contractors will be expected to provide high quality materials, equipment and workmanship without the need of specifications, written direction, or prompting from Government representatives. The ability and willingness of the contractors to produce a complete and effective work plan and to provide fair and reasonable price proposals in response to the task orders is critical to the success of this contracting method.

2. WHO MAY SUBMIT

Proposals may be submitted by any entity capable of performing or demonstrating the ability to obtain all the various disciplines required for general construction.

3. GENERAL REQUIREMENTS

3.1. SIZE OF PRINTED MATTER SUBMISSIONS

All written portions: 8-1/2" x 11" format.

3.2. WHERE TO SUBMIT

Proposers shall submit their proposal packages to the USACE Contracting Activity at the address shown in Block 8 of Standard Form 1442.

3.3. SUBMISSION DEADLINE

Proposals shall be received by the USACE Contracting Activity no later than the time and date specified in block 13 of Standard Form 1442.

4. PROPOSAL REQUIREMENTS AND SUBMISSION FORMAT

The Government intends to award up to two contracts. Proposers shall submit three technical volumes (Volumes I, II, and III).

The proposal evaluation process will consist of two steps. In step 1, technical proposals will be evaluated as either "acceptable" or "not acceptable". Proposals determined "not acceptable" will be eliminated from competition and those proposers will not be permitted to participate in Step 2. Step 2 will be initiated at the time of the first task order requirement via a request for price proposals. Those proposers submitting proposals previously determined to be technically "acceptable" will be afforded an opportunity to submit price proposals for the first contract and Task Order. Step 2 price proposals will be evaluated in accordance with the criteria established in the task order request for proposal. NOTE: THIS IS A "TECHNICALLY ACCEPTABLE/LOW PRICE" PROCUREMENT. THE TECHNICAL REQUIREMENTS SET FORTH IN THIS SOLICITATION ARE MINIMUM REQUIREMENTS. THE FAILURE OF A PROPOSAL TO INDICATE ABSOLUTE COMPLIANCE WITH THE SOLICITATION'S TECHNICAL REQUIREMENTS WILL RESULT IN THE PROPOSAL BEING ELIMINATED FROM THE COMPETITION.

Technical proposals in response to this solicitation shall be formatted as follows:

<u>REQUIRED NUMBER OF PROPOSALS</u>		
<u>Proposal Document</u>	<u>Original</u>	<u>Copies</u>
Volume I - Experience/Past Performance	1	4
Volume II - Key Personnel Qualifications	1	4
Volume III - Quality Management Plans	1	4

The original of the SF1442 and Representations, Certifications and Other Statements of Bidders will be submitted with the solicitation, place them in a separate binder from Volume I through III.

All proposals shall comply with the requirements stated herein and every volume shall also contain: Table of contents, List of Tables (if required), List of Figures (if required), List of Appendixes, Name/Address/Telephone Number/fax number/e-mail address of the Proposer. Proposal clarity and organization (including maximum page limitation) is mandatory. No material shall be incorporated by reference. Volumes I thru III shall be submitted in either separate 3-ring binders or one large 3-ring binder with clearly marked dividers separating the volumes. All pages in each volume shall be consecutively numbered. Proposals shall be complete and address all required items, but every effort shall be made to present the material in a concise manner. VOLUMES I THROUGH III OF THE PROPOSALS SHALL BE LIMITED TO AN ALL VOLUME TOTAL OF NO MORE THAN 50 EACH 8 1/2" BY 11" PAGES WITH TEXT ON FRONT SIDE ONLY. Dividers, indexes, SF1442 and Representations, Certifications and Other Statements of Bidders do not count toward the 50-page limit. No smaller than 10 point proportional font type shall be used. Computer generated graphics, data tables, spreadsheets, headers or footers are exempt from the font size limitations; however, the computer generated documents must be easily read. Proposals that do not conform to all stated requirements may be determined to be technically "unacceptable". Proposals having more than 50 pages (exclusive of dividers, indexes, SF1442 and Representations, Certifications and Other Statements of Bidders) will be evaluated based upon an examination of the first 50 pages only.

4.1. VOLUME I - EXPERIENCE/PAST PERFORMANCE

4.1.1 Proposers shall provide with the proposal a separate Project Experience Form for five completed construction projects completed within the last 5 years. List only those projects with a contract value of \$500,000.00, or more and for which the proposer was the prime contractor. Included in the list shall be at least 3 building construction projects (demolition/remediation are not acceptable projects). The summary shall provide the following information for each project: Name of the project; location of the project; a brief description of the project; contract amount at award; final contract amount; listing of all trades used on this project by the prime and subcontractors; name and address of owner or agency for which the work was performed, if the contract was with a governmental agency; name and telephone number of proposers representative who is knowledgeable of the project and can be readily contacted; name,

address, telephone number, fax number, and e-mail address of owner representative who is knowledgeable of the project and the proposer's performance on the project. The summary **MUST** be submitted on the Project Experience Form provided at the end of this section. The form may be reproduced and additional lines added if additional space is required for responses. Failure to provide the requested information for five projects will result in elimination of the proposal from the evaluation process.

4.1.2. Provide with the proposal a separate Performance Summary Worksheet(or Construction Contractor Appraisal Support System (CCASS) for Government work, if available) for each project above. All cited projects must have a minimum rating of satisfactory to receive a "technically acceptable" rating. The Performance Summary Worksheet must be completed and signed by a representative of the Owner of the project who is knowledgeable of the proposer's performance. In the event the reference(s) cannot be contacted, the government may not contact proposers and may make no attempt to obtain references.

4.2. VOLUME II - KEY PERSONNEL QUALIFICATIONS

4.2.1 Provide with the proposal resumes for the individuals that you will employ on projects constructed pursuant to contracts awarded in accordance with this solicitation. Resumes must demonstrate compliance with experience requirements:

a. Project Manager. Overall program coordinator, manager, and leader of a project team. Resume must indicate a minimum of 5 years experience as a Project Manager.

b. Jobsite Superintendent. Individual who will be on the job site coordinating and directing the day-to-day construction activities. Resume must indicate a minimum of 5 years experience as a Jobsite Superintendent including experience managing fast track schedules and supervising tradesmen, laborers and subcontractors.

c. Quality Control Systems Manager. Individual who will be on the job site assuring that the specified quality is provided if different from the above named individual. Resume must indicate a minimum of 2 years experience as a Quality Control Systems Manager, including previous experience managing and enforcing a comprehensive quality control system.

d. Office Engineer. Individual who is a graduate engineer and will be handling logistics in the office to support the work in the field. Resume must indicate a minimum of 2 years general construction experience, to include experience administering

construction contracts and managing an on-site construction office.

e. Safety Officer. Individual who will provide day-to-day on-site safety oversight. Must have a minimum of 5 years experience as a construction Safety Officer.

4.2.2. Resumes shall include experience with construction projects (including the type of construction and the individual's responsibilities on each previous project). [Requirements that exceed \$100,000.00 shall require that separate individuals fill each role. Requirements less than \$100,000.00 will require a separate individual except, that the Jobsite Superintendent and Quality Control System Manager responsibilities may be assigned to one individual if authorized by the scope of work for the individual task order(s)]. If any of the named individuals identified for specific roles in this contract are not able to fulfill this obligation, with respect to any particular Task Order, replacement personnel must have the same or equal experience and shall be presented for approval by the Contracting Officer. The summary **MUST** be submitted for each individual on the Resume Form provided at the end of this section. The form may be reproduced and additional lines added to accommodate the requested information.

4.3. VOLUME III - PROJECT MANAGEMENT/QUALITY MANAGEMENT/SAFETY PLANS

4.3.1. Project Management Plan (PMP). Proposers shall provide a PMP. The PMP shall include an explanation of the total project team management approach. It shall clearly demonstrate that the prime contractor will manage both in-house and subcontractor forces. The plan shall include an organizational chart showing the inter-relationship of management and various other team components. The PMP shall also clearly delineate how the proposer's method and available tools will be employed to manage both cost and schedule.

4.3.2. Quality Management Plan (QMP). The offeror will provide a QMP. The QMP shall include discussion of each of the following:

(A) A description of the quality control organization including names on the worksheets.

(B) A description of the Contractor Quality Control (CQC) Manager duties.

(C) Procedures for processing and handling submittals.

(D) Procedures for scheduling, tracking and conducting quality control testing.

(E) 3 phase procedures for implementing and tracking preparatory, initial and follow-up inspections.

(F) Procedures for tracking and resolving construction deficiencies.

Project specific Quality Management plans will be required for individual task orders. Information submitted in the above plan should be general in nature and not specifically address an individual project.

4.3.3. Safety Plan. The offeror will provide a Safety Plan. The Safety Plan shall include discussions of each of the following:

- (A) Plan for subcontractor safety supervision.
- (B) Indoctrination of new employees/weekly safety meetings
- (C) Housekeeping and Sanitation
- (D) Mechanical Equipment inspection
- (E) First aid and medical facilities
- (F) Accident reporting
- (G) Job hazard analysis

5. EVALUATION OF PROPOSALS.

5.1. EVALUATION FACTORS FOR AWARD.

The requirements specified in the solicitation are considered to be minimum requirements. The evaluation factors are listed below.

Step 1

Experience/Past Performance (Volume I)

Key Personnel Qualifications (Volume II)

Management Plans (Volume III)

Step 2

Price

5.2. TECHNICAL EVALUATION

a. All proposals will be evaluated on the basis of factors stated in the solicitation to select the responsible proposer(s) whose proposal(s) meets the technical requirements of the Government. The Government intends to award a maximum of 2 contracts from this solicitation. Uniformity of all proposals is essential to assure fair and accurate evaluation. All proposals must comply with the instructions in the solicitation. The evaluation will determine whether each proposal meets the minimum requirements of the solicitation e.g. number and type of projects, minimum project costs, proposer's role, experience of key personnel, contents of required plans. Should the evaluation disclose any overall "unsatisfactory" performance ratings for the listed projects, the proposal will be determined to be "not acceptable". Individuals identified by the proposer or identified through other means may be contacted to verify the accuracy of information provided and conformance to the requirements of the solicitation. Inaccurate or false information in a proposal may cause the proposal to be rejected.

b. Any clarification required by the Government must be submitted by overnight mail, fax or e-mail.

5.3. PRICE EVALUATION

a. Pricing will be evaluated at the time of the first task order requirement. Proposers remaining in the "technically acceptable" listing, will be given the opportunity to submit price proposals. Results of the pricing evaluation together with a determination of compliance with the Small Business/Small Disadvantaged Business requirements by Large Businesses will determine contract award.

b. Large business firms will be required to submit both a Small Business Subcontracting Plan and evidence of past performance in meeting Small Disadvantaged Business (SDB) goals with their price proposal. The plan must be approved prior to any contract award. Failure to comply with the prior SDB goals may have an adverse effect of any contract award.

c. The Government intends to select the technically acceptable source whose bid price is the lowest and award a contract and task order on the basis of the bid price received and in the case of a large business compliance with the other factors stipulated above.

6. AWARD

It is intended that one or two contracts will be awarded. However, the Government reserves the right to let the time available for award (one year after date of receipt of the original proposals) lapse without issuing any or fewer than 2 contracts. After the first contract is awarded, each subsequent requirement meeting the minimum contract dollar threshold will be competed among the remaining "technically acceptable" proposers until there are two contracts.

7. PAST PERFORMANCE IN MEETING SMALL DISADVANTAGED BUSINESS (SDB) GOALS (LARGE BUSINESSES ONLY):

Demonstrate how goals for SDB participation were satisfied on previous contracts and the extent to which the prime has historically been successful in establishing realistic yet challenging goals and evidences ability to achieve them. This information is not part of the technical evaluation but will be submitted and reviewed along with the pricing and the subcontracting plan. The data to be provided should include: (1) Client/Customer (2) Contract and or other Identification Number (3) Project Description (4) Contract Amount (5) Reference or Point of Contracts (to include address, telephone/fax/email numbers).

SOLICITATION NO. DACA45-02-R-0031
SMALL CONSTRUCTION PROJECT INDEFINITE DELIVERY TYPE (SCPIDT)
PROJECT EXPERIENCE FORM

Provide a completed form for each project for which experience is being claimed. Submit only projects on which the proposer was the prime contractor. Review Paragraph 15.1 of Section 00100 carefully before completing the form. Do not submit projects that fail to meet the restrictions included in Section 00100.

Name of Proposer: _____

Name of Project: _____

Location of Project: _____

Brief Description of Project: _____

Contract Award Amount: _____

Final Contract Amount: _____

Explanation of Cost Growth: _____

Original Contract Completion Date: _____

Final Contract Completion Date: _____

Actual Completion Date: _____

Explanation of any Late Finish: _____

SOLICITATION NO. DACA45-02-R-0031
SMALL CONSTRUCTION PROJECT INDEFINITE DELIVERY TYPE (SCPIDT)
PROJECT EXPERIENCE FORM

List the Trades that were involved in the Project: _____

Describe the Owner's Level of Satisfaction: _____

Was the Owner an Agency of the Federal Government? _____ YES _____ NO

*Name, Address and Telephone Number of the Owner (If possible provide a name of a person who would be knowledgeable of this specific contract):

*Owner may be contacted to verify information.

SOLICITATION NO. DACA45-02-R-0031
SMALL CONSTRUCTION PROJECT INDEFINITE DELIVERY TYPE (SCPIDT)
PERFORMANCE SUMMARY WORKSHEET

Contractor Name: _____

Project Name: _____

Project Location: _____

Client or Owner: _____

Name and Title of Person Completing Survey: _____

Signature of Person Completing Survey: _____

Date: _____ Phone Number: _____

Overall Rating of Contractor:

_____ Outstanding _____ Above Average _____ Satisfactory

_____ Marginal _____ Unsatisfactory

Any Comments Related to Performance (i.e. Cost Growth, Time Growth,
Call Backs, Etc.....):

Name :

Education:

Achievements, Special Recognition, and Honors:

Experience: (Most Recent to Least)

Project:

Dates: From _____ to Present

Type of Construction:

Duties & Responsibilities:

Project:

Dates: From _____ to _____

Type of Construction:

Duties & Responsibilities:

Project:

Dates: From _____ to _____

Type of Construction:

Duties & Responsibilities:

Type of Construction:

Duties & Responsibilities:
